

## **European Federation of Animal Science (EAAP)**

### **STATUTES**

#### **I. NAME, SEAT, OBJECT**

##### **Art. 1**

a) The European Federation of Animal Science (EAAP), in French Fédération Européenne de Zootechnie (FEZ), in German Europäische Vereinigung für Tierwissenschaften (EVT) and in Italian Federazione Europea di Zootecnia (FEZ), is a non-profit association with ordinary membership representing various countries and having the object of promoting ever better economic and organisational conditions for animal production, inter alia through the active collaboration among national organisations that are Ordinary Members of the Association, in the fields of scientific research, experimentation, animal husbandry and technical assistance.

b) National organisations operating in the animal production field, in the case of countries not forming part of the European continent that are economically oriented towards the Mediterranean, may be admitted to the Association as ordinary members with equal status and under the same conditions as those applying to national organisations in European countries.

c) The EAAP may also provide for honorary membership and for Individual Membership of the Association.

d) The Association shall be of unlimited duration.

e) The Association has its seat in Rome, Italy, and may establish offices in other cities.

#### **II. PURSUIT OF THE OBJECTS OF THE ASSOCIATION**

##### **Art. 2**

In pursuit of its objects, the Association may:

a) appoint commissions to study specific problems of particular scientific or technical or practical importance for animal production;

b) organise annual meetings, symposia and seminars for the purpose of dealing with problems and for drafting recommendations having to do with animal production;



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- c) publish or arrange for the publishing of a scientific journal or journals, and in pursuit of the object of the Association publish original research, reports, and articles on the state of the art in animal production, and occasionally undertake other kinds of publications;
- d) promote exchange of views and collaboration among any specialists concerned with production under its scientific or technical or practical aspects;
- e) by drawing on its Fellowships Fund facilitate attendance at annual meetings of the Association by young persons engaged in research in animal production;
- f) collaborate with international organisations operating in the animal production field and entertain relations with international organisations having similar interests;
- g) sponsor and actively pursue any and all activities that it deems to be useful or opportune for the pursuit of the object of the Association; and
- h) enter into transactions having to do with movable and immovable property in furthering the purposes of the Association.

### III. MEMBERSHIP

#### Art. 3

- a) Ordinary membership of the Association shall be open to such national organisations (member organisations, hereinafter “Members”) as have approved these Statutes that bring together qualified producers, members of the teaching profession, scientists and members of government departments having responsibilities in the animal production field.
- b) The Association shall accord only one ordinary membership per country.
- c) Membership shall not be transferable.
- d) Honorary membership may be accorded to individuals long active in the animal production field and to those otherwise meriting particular recognition from the Association.
- e) Individual Membership of the Association may be accorded to individuals active in the animal production field under conditions set by the Council.

#### Art. 4

Admission to ordinary and honorary membership shall be a matter for proposal by the Council, subject to ratification by the General Assembly.

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#### EUROPEAN FEDERATION OF ANIMAL SCIENCE (EAAP)

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Admission of individual members shall be a matter for decision by the Council. Members and individual members are expected to observe these Statutes and to afford their collaboration in furtherance of the purposes of the Association.

### **Art. 5**

Membership of the Association ceases upon:

- a) voluntary withdrawal;
- b) failure to pay the annual membership dues as established by the General Assembly;
- c) decision of the Council; subject to ratification by the General Assembly;
- d) membership of an Individual Member of the Association ceases upon voluntary withdrawal or failure to pay any subscription due.

### **Art. 6**

Intention to withdraw shall be notified in writing to the Secretariat, with six months' prior notice, such withdrawal to take effect upon expiry of the current year.

### **Art. 7**

Any Member or Individual Member so withdrawing thereby forfeits all entitlements vis-à-vis the Association. Withdrawal shall not exempt the Member or Individual from honoring financial commitments vis-à-vis the Association in being until the end of the current year.

## **IV. ORGANS**

### **Art. 8**

The Organs of the Association shall be:

- a) the General Assembly;
- b) the Council;
- c) the Secretariat;
- d) the Board of Auditors; and

e) the Commissions.

## **V. THE GENERAL ASSEMBLY**

### **Art. 9**

- a) The General Assembly shall consist of representatives of the Ordinary Members.
- b) Each Ordinary Member may appoint three representatives. Such representatives may not be members of the Council.
- c) The General Assembly shall normally meet each year, as far as possible at the same time as some other event of the Association.
- d) Extraordinary General Assemblies may be held upon decision of the Council or at the written request of not less than one-fifth of the membership, such requests to be addressed to the President by registered letter.
- e) The General Assembly shall be convened by the President or his/her deputy by registered letter, or by any other appropriate means, not less than two months prior to the appointed date, such communication to contain, in addition, where amendments to the Statutes are contemplated, the text of the proposed amendments. Each Member shall be entitled to one vote only.

### **Art. 10**

The General Assembly:

- 1) ratifies admission to and withdrawal from ordinary membership;
- 2) approves the Report on the activities of the Association for the previous year;
- 3) determines the Association's programme of forthcoming activities;
- 4) appoints the Commissions;
- 5) elects the President;
- 6) elects the members of the Council, such election to be governed by considerations of fair representation of the various elements making up the basis of the Association;



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- 7) appoints the presidents of the Commissions upon their nomination by the Council and subject to prior consultation of the Commissions themselves;
- 8) appoints the Auditors;
- 9) replaces Council members whose term of office comes to an end before the appointed date of expiry. The term of office of members so replacing them shall expire when that of the members so replaced would otherwise expire;
- 10) elects Honorary Members of the Association;
- 11) approves the level of annual membership dues as proposed by the Council;
- 12) approves the Budget for the following fiscal year as presented by the Council;
- 13) approves the Report of the Scientific Committee on the activities of Study Commissions during the previous year;
- 14) acknowledges receipt of requests and proposals to be put to the Council for consideration;
- 15) decides on proposals presented to the Council by Ordinary Members for placing on the Agenda of the General Assembly. Resolutions tabled by Ordinary Members shall be submitted to the Council in writing not less than one month prior to the date set for the Assembly;
- 16) approves the Statement of Income and Expenditure of the previous year as submitted by the Council and the Auditors' Report thereon;
- 17) convenes the following General Assembly;
- 18) decides on amendments to the Statutes of the Fellowships Fund;
- 19) decides on amendments to the Statutes of the Association and on the winding-up of the Association.

### **Art. 11**

a) Any Ordinary General Assembly and any Extraordinary General Assembly shall be deemed to have a quorum if there is a simple majority of Ordinary Members present or represented, subject to the provisions of article 23.



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- b) Decisions of the General Assembly shall be taken by a simple majority. In the event of a tied vote, the proposal shall be referred to the Council for further consideration.
- c) Each Ordinary Member shall have one vote. Ordinary Members shall notify the Secretariat at the start of a General Assembly of the names of any representative exercising the right to vote on their behalf.
- d) The Chairman of the General Assembly shall not have the right to vote.
- e) It shall be incumbent on the Secretariat to draft the Report containing the decisions taken, the results of the voting, and the official statements of any representatives having the right to vote. The Report shall be signed by the Chair and the Secretary of the General Assembly and shall be forwarded to Ordinary Members within three months.

### **VI. THE COUNCIL**

#### **Art. 12**

- a) The Council shall consist of the President as chairman and ten members, each of whom shall be from a different country.
- b) The President shall be elected for a term of four years.
- c) The Council shall elect from among its members two Vice-Presidents of the Association.
- d) Members of the Council shall be elected normally for a four-year term. Upon expiry of a member's term of office the Assembly shall appoint a replacement. Council members shall relinquish their office upon reaching the age of 68.
- e) Outgoing Presidents of the Council and Council members may not be reelected before three years have elapsed since their earlier term of office.
- f) Council meetings shall be convened at not less than five days' prior notice by the President or his/her deputy or by three Council members.
- g) Decisions of the Council shall be validly taken by simple majority, provided that not less than six members in office are present. In the event of a tie, the Chair shall have a casting vote.

#### **Art. 13**

The Council shall:

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- 1) manage the day-to-day business of the Association;
- 2) consider proposals put to it by the Commissions;
- 3) prepare annual General Assemblies and other events of the Association;
- 4) implement the decisions of the General Assembly;
- 5) appoint the General Secretary of the Association;
- 6) determine the publications policy;
- 7) draw up the overall programme of activities of the Association for placing before the General Assembly;
- 8) draw up the Budget and make preparations for the following fiscal year and for the following three fiscal years;
- 9) draw up the Report on the activities of the Association and the Statement of Income and Expenditure for the previous financial year;
- 10) collaborate with international organisations operating in the animal production field;
- 11) secure compliance with the by-laws and be responsible for drafting amendments to the Statutes as may be required;
- 12) open agencies elsewhere in Italy or in other countries;
- 13) place before the General Assembly the countries that are proposed to be admitted as ordinary members;
- 14) place before the General Assembly the names of persons whom it is proposed to elect to honorary membership;
- 15) determine conditions for admission of Individual Members of the Association.;
- 16) decide on the recipients of the Leroy Fellowship and Distinguished Service Awards.

### **VII. THE PRESIDENT**

#### **Art. 14**

The President shall be the legal representative of the Association and may sue and be sued in its name. The President shall convene and take the chair at General Assemblies and at meetings of the Council and ensure that their decisions are implemented.

The President if indisposed shall be replaced, with all functions and powers given in the Statutes, by the first Vice-President elected or, if unavailable, by the other Vice-President, seniority in the two cases to be determined by the order of appointment as Vice-President or, where no distinction is made at the time of appointment, by reference to their age.

The President shall represent the Association in all civil acts and shall sign on behalf of the Association and represent it vis-à-vis third parties, whether at law or in administrative matters, and may appoint proxies for any act or class of acts.

The President shall in particular be vested with powers to receive payment of any moneys

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remitted to the Association and issue receipts therefore; and to open and close current accounts with banks or with the Post Office; and to perform financial or payment operations.

All obligations assumed by the Association shall require the signature of the President or any proxies or of both the President and any proxy.

### **VIII. THE SECRETARIAT**

#### **Art. 15**

- a) The Secretariat of the Association shall perform such duties as are assigned to it by the Council and conduct day-to-day business.
- b) The Secretariat's functions shall be determined by the Council in the by-laws.

### **IX. THE BOARD OF AUDITORS**

#### **Art. 16**

- a) The Board of Auditors shall consist of two members. An alternate member shall also be appointed.
- b) The Board of Auditors shall have a term of office of three years, renewable for not more than three years, and shall remain in office following the expiry of such term for the time necessary for them to complete outstanding business.
- c) The Board of Auditors shall each year audit the accounts for the Financial Year and place their written Report before the General Assembly; and shall move the approval of the year's accounts.

### **X. COMMISSIONS**

#### **Art. 17**

- a) The Commissions shall, either independently or jointly with other Commissions, deal with specific matters of a scientific or technical nature having to do with animal production. They may be given special assignments.
- b) The Commissions and their subsidiary organs shall be convened by the respective presidents through the good offices of the host country to the annual meeting.
- c) Commissions shall normally hold their meetings at the same time as such annual meetings.





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### **XI. ANNUAL MEETINGS AND OTHER EVENTS**

#### **Art. 18**

- a) The organisation of annual meetings, symposia and seminars shall be included in the annual programme of activities of the Association.
- b) All experts who are involved in their respective countries with animal production matters may take part in the various meetings of the Association, except in the case of events where participation is restricted.
- c) Save where otherwise agreed, host countries to annual meetings, symposia and seminars shall be responsible for organising these. All expenses entailed in the preparation and holding of such events shall be borne by the host country except where otherwise agreed.

### **XII. OPERATING FUND; ASSETS OF THE ASSOCIATION**

#### **Art. 19**

- a) The Operating Fund shall consist of:
  - 1) members and “individual members” annual dues;
  - 2) any surplus from miscellaneous activities that is not otherwise to be allocated to the Reserve;
  - 3) any moneys authorised or granted by ministries, public boards or private individuals not otherwise allocated to specific undertakings or activities;
  - 4) interest on assets.
- b) the Association’s financial year shall run from 1 January to 31 December;
- c) the Association’s assets shall consist of:
  - 1) any surplus accruing from the conduct of business that the General Assembly may allocate to the Reserve;
  - 2) all and any movable and immovable property accruing to the Association by way of purchase or donation or under any other title.
- d) the Association shall meet its liabilities exclusively out of its own assets;
- e) the Council shall each year draw up a Statement of Income and Expenditure as at 31 December together with the Budget to be placed before the General Assembly and the programme of activities for the following year.

The Association may not distribute, whether directly or indirectly, any profits or surplus of whatever description, reserve funds or capital during the life of the Association, save



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where such distribution is required by law or otherwise is made in favour of such similar non-profit organisations of social usefulness. The Association shall allocate any profits or operational surpluses to the performance of its institutional activities and those directly related thereto.

### **Art. 20**

- a) The services of members of the Council, of Commissions and the Auditors shall be rendered without charge.
- b) Per diem and travel allowances may be paid to the members of the Council and to the Auditors as provided for in the by-laws.
- c) Similar allowances shall be payable at the discretion of the Council for specific services.

### **XIII. COLLABORATION WITH INTERNATIONAL ORGANIZATIONS**

#### **Art. 21**

- a) International organisations having an interest in the activities of the Association may appoint representatives as observers at the meetings of the Association subject to reciprocity.
- b) The delegation appointed by FAO shall attend meetings of the General Assembly and of the Council *ex officio* with consultative status.

### **XIV. AMENDMENTS TO THE BY-LAWS**

#### **Art. 22**

Amendments to the by-laws shall be the responsibility of the Council.

### **XV. AMENDMENTS TO THE STATUTES; WINDING-UP OF THE ASSOCIATION**

#### **Art. 23**

- a) Any amendment to the Statutes or the winding-up of the Association shall be a matter for the exclusive decision of a General Assembly and shall require a two-thirds majority of Ordinary Members present or represented.
- b) Any proposal for amending the Statutes or for the winding-up of the Association shall be notified in writing to Ordinary Members not less than two months prior to the date of the General Assembly.

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c) In the event of winding-up for whatever cause, the Association shall make over its assets to non-profit organisations or those of social usefulness, or to public utility following consultation with the Authority contemplated in section 3 (190) of the law of 23 December 1996, No. 662, save where another destination for such assets is statutorily required.

## **XVI. APPLICABLE LAW**

### **Art. 24**

Any matters not provided for in these Statutes shall be governed by the rules on non-commercial bodies contained in the Civil Code of Italy.